

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery
DATE	6 November 2018
REPORT TITLE	Waste Policies Review
REPORT NUMBER	OPE/18/213
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Mark Reilly
REPORT AUTHOR	Kris Hultman
TERMS OF REFERENCE	3. approve improvements to operational delivery where officers do not have the power to do so

1. PURPOSE OF REPORT

To seek approval of revised waste policies dealing with excess waste, contamination, assisted bin uplifts and unadopted roads.

2. RECOMMENDATION(S)

- 2.1 That the Committee approves the proposed revised policies contained in the following appendices:

Appendix 1: Excess Waste Policy

Appendix 2: Assisted Collections Policy

Appendix 3: Contamination of Recycling Policy

Appendix 4: Unadopted Roads Waste & Recycling Policy

3. BACKGROUND

3.1 The policies contained in this report are subject to regular review and the changes therein are intended to improve the policies or address gaps that had been identified.

3.2 Each of the attached is a revision of a current, approved policy. Each policy has had minor revision/corrections that do not have any significant implications or impact on the spirit of the policies and these changes are not highlighted. Significant changes to the policies are highlighted in red text in the appendices and a summary is provided in Table 1 below.

Table 1. Summary of key changes to policies.

Policy	Change	Reason
Excess Waste – appendix 1	Inclusion of existing expectations already documented in education and marketing materials and some revision to improve understanding or for emphasis.	Improved understanding.
	Expectation that householders will label their bins and outline circumstances where unlabelled bins will be removed	To improve “ownership” of bins and waste, which will reduce the likelihood of contamination by others. Enables the identification of households that require assistance. Helps identify “orphaned” or abandoned bins.
Assisted Collection – appendix 2	Some revision to improve understanding or for emphasis.	Improved understanding.
	Addition of section regarding the use of communal bins in recognition of the fact that some householders may have difficulty using communal facilities.	Addresses gap in existing policy.
	Addition of section regarding unadopted roads.	Addressing gap in existing policy and aligning with Unadopted Roads Waste and Recycling Policy.
Contaminated Recycling Bin - appendix 3	Inclusion of sections for food/garden waste bins.	Including list of acceptable materials and contamination that are already in public domain but were omitted from current policy document.
	Removal of mixed recycling bin and/or food/garden waste bin where it can be demonstrated that a householder persistently contaminates their bin. This would only happen after all reasonable steps were taken to assist the householder. No	Inclusion of step omitted from current policy.

	additional capacity will be provided for general waste.	
Unadopted Roads Waste and Recycling - appendix 4	Some revision to improve understanding or for emphasis.	Improved understanding

4. FINANCIAL IMPLICATIONS

4.1 The efficient management of the waste and recycling services is imperative in ensuring that the authority gains best value from both its collection service and the materials collected. These policies are aimed at encouraging good participation and behaviour by householders as well as ensuring efficient use of the collection resources. Poor quality of materials and poor or incorrect participation results in a less effective service with a higher overall cost to the authority. The continual review and development of these policies helps to ensure that there is clarity and consistency in the approach and will result in better service delivery.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Customer	Public acceptability of policy content	L	Ongoing communications, raising awareness of waste services and how to use them. Appropriate training of Waste Team and Contact Centre Staff.
Environment	Risk of increased fly-tipping or littering due contaminated bins not being emptied.	L	Provision of adequate information and support to assist householders. Monitoring impact implications, with appropriate action as necessary.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report

Prosperous Place	These policies help improve the local environment by reducing the likelihood of littering.
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8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	EHRIA completed (1 for each policy)
Privacy Impact Assessment	not required
Duty of Due Regard / Fairer Scotland Duty	<i>not applicable</i>

9. BACKGROUND PAPERS

N/A

10. APPENDICES

Appendix 1: Excess Waste Policy
Appendix 2: Assisted Uplift Policy
Appendix 3: Contamination of Recycling Policy
Appendix 4: Unadopted Roads Waste & Recycling Policy

11. REPORT AUTHOR CONTACT DETAILS

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